# DEMAREST BOARD OF EDUCATION

# AGENDA – COW/REGULAR MEETING

February 23, 2016

6:30 P.M.

#### I. **OPENING**

- A. Meeting called to order.
- В Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

#### 11. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
  - 1. HIB appeal
  - 2. HIB investigations and reports
  - 3. Personnel resignation and replacement
  - 4. Lawsuit settlement
- Move to approve the following resolution to enter the Executive Session: B.

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken:

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Moved by: Seconded: Action (v):

#### *III*. REOPEN PUBLIC MEETING

A. Move to reopen the Regular Meeting to the public.

> Moved by: Seconded: Action (v):

B. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

# PLEDGE OF ALLEGIANCE

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V.	ΛΟΟΡΩΝΛΙ	OEMINITES	OF THE MEETING	C
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Reorganization Meeting – January 5, 2016 COW/Regular Meeting – January 19, 2016

Moved by: Seconded: Action (v): VI. CORRESPONDENCE VII. **BOARD PRESIDENT'S REPORT** VIII. SUPERINTENDENT'S REPORT IX. OTHER REPORTS/PRESENTATIONS Χ. REVIEW OF AGENDA Α. Board members review the items. B. Move to open the meeting to public discussion limited to agenda items. Moved by: Action (v): Seconded: C. Public discussion. D. Move to close the meeting to public discussion. Action (v): Moved by: Seconded:

# XI. ACTIONS

# A. Instruction - Staffing

1. Move to approve guide movement for Colleen Appelblatt, 2<sup>nd</sup> Grade Teacher, from MA+16 to MA+32, Step 4, effective February 1, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to approve the request of Lauren Magnifico, 1<sup>st</sup> Grade Teacher, for a paid maternity leave of absence (NJFLA/FMLA and Child Rearing Leave) from March 28, 2016 through May 10, 2016 and an extended unpaid leave of absence from May 11, 2016 through January 2, 2017, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to accept the notice of resignation from Jenni Ryan, 4<sup>th</sup> Grade Teacher, effective March 30, 2016, as recommended by the Chief School Administrator.

# A. Instruction – Staffing (Continued)

4. Move to approve the provisional employment of the following substitute teachers for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Laura Noel Toni-Ann Veniero

Moved by: Seconded:
Action (RC): A C K M V W H

## B. Instruction – Pupils/Programs

1. Move to confirm a Tuition Contract with Northern Valley Regional High School District for SLICE Program Special Classes (half-day) for Student ID # 3405481458 in the amount of \$5,444.10 for the 2015/2016 school year beginning January 11, 2016, as recommended by the Child Study Team.

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to confirm a Non Domiciled Tuition Agreement with Mr. & Mrs. Salmirs for their child to attend Demarest Public Schools during the 2015/2016 school year beginning February 8, 2016 as a non-resident, at an annual rate of \$17,025 (prorated) for Seventh Grade, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to confirm/approve the following DMS Math Team field trip with Sunny Lew, as recommended by the Chief School Administrator:

Date/TimeLocationTransportationSaturday, 2/6/16 (8:30 – 2:00)Bergen Community CollegeParentsSaturday, 3/12/16 (7:00 – 4:30)Princeton UniversitySchool busMoved by:<br/>Action (RC):A C K M V W H

### C. Support Services – Staffing

1. Move to accept the notice of resignation from Debra Rosenstock, Instructional Aide (Student ID # 282006) at County Road School, effective February 5, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to confirm the transfer of assignment of Gilda Natko from Out-of-District Instructional Aide in Closter Pre-school Special Education Program to County Road School for Student ID # 282006, effective February 10, 2016, as recommended by the Chief School Administrator.

XI.	ACTIONS	(Continued)	
XI.	ACTIONS	(Continued)	ł

C. Support Services – Staffing (Continued
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3.	Move t	to ap	prove th	e request	of Anna	Martin,	Lunch	Aide,	for a	paid	medical	leave of	fabsence	from
Fel	bruary 1	, 201	6 through	ıh Februai	y 12, 20	16 and	an exte	nded	unpai	d leav	e of abs	sence fro	m Februa	ry 12,
201	16 throu	gh Ma	ay 1, 20 <sup>4</sup>	l6, as reco	mmende	ed by the	Chief	Schoo	l Adm	ninistra	ator.			

Moved by: Seconded: Action (RC): A C K M V W H

4. Move to accept the notice of resignation from Santiago Reboiro, Custodian, effective February 1, 2016, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

5. Move to approve the provisional employment of Ernst Tondreau as a substitute custodian for the 2015/2016 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

Moved by: Seconded: Action (RC): A C K M V W H

6. Move to approve the employment of Jin Yoon Choi, Step 1, as a Bi-Lingual Special Education Interpreter for an additional \$4 per hour, as needed by the Child Study Team, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

# D. Support Services – Board of Education

1. Move to approve the attendance of T. Perez, School Business Administrator, at the  $54^{th}$  Annual Conference hosted by the New Jersey Association of School Business Officials (NJASBO) to be held on June 8-10, 2016 at the Borgata Hotel in Atlantic City, New Jersey with a registration cost of \$150 and hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to approve the ESEA Accountability Action Plan – 2015 Participation Rates and Assurances, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to approve the request of Rebel 76 Soccer (Vikings Soccer Club) to use the gymnasium at Luther Lee Emerson School for youth soccer programs on Fridays from 4:15 p.m. to 5:15 p.m. beginning February 26, 2016 through March 18, 2016 at a rate of \$50 per hour, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

4. Move to approve the request of the Student Council to use the gymnasium at Demarest Middle School on May 3, 2016 from 6:00-8:00 pm to host Zumba for a Cause, as recommended by the Chief School Administrator.

XI.	ACTIONS	(Continued	)

D. Support Services – Board of Education (Continue)	ued)	١
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5. Move to approve the request of Bereisheet Inc. to use the gymnasium and APR at Luther Lee Emerson School for a Purim Event on Sunday, March 20, 2016 from 8:00 a.m. to 2:00 p.m., plus time to open/close buildings, at a rate of \$600, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

6. Move to approve the request of BSM/St. Joseph's Enrichment to use Demarest Middle School field for soccer on Mondays and Thursdays 4:00-7:30 p.m. and Saturdays 1:30-3:30 p.m. for the period of April 2 through June 13, 2016, at a rate of \$2025 (\$25 per hour less credit carry-forward), as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

7. Move to approve the request of the Girl Scouts to use the cafeteria at Luther Lee Emerson School on April 18, 2016 and May 13, 2016 from 3:05 – 4:15 pm to host troop meetings, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

8. Move to accept the donation of a microwave from Mrs. Buchnick for the County Road School staff lounge, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

9. Move to approve the first reading of the following revised Policies and Regulations, as recommended by the Chief School Administrator:

Policy Section 1000	Community Relations
Policy Section 2000	Administration
Policy Section 5000	Pupils
3240 Policy/Regulation	Professional Development for Teachers and School Leaders
4240 Policy	Employee Training

Moved by: Seconded: Action (RC): A C K M V W H

10. Move to authorize the School Business Administrator to submit the following project application and project documents to the State of New Jersey, Department of Education, Office of School Facilities, as recommended by the Chief School Administrator. This is an "other capital project" and we are not seeking any state funding.

Window Replacement – County Road School Project # 03-1070-030-16-2000

D. Support Services – Board of Education (Continual	ed)
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11. Move to authorize the School Business Administrator to submit the following project application and project documents to the State of New Jersey, Department of Education, Office of School Facilities, as recommended by the Chief School Administrator. This is an "other capital project" and we are not seeking any state funding.

Partial Roof Replacement – Luther Lee Emerson School Project # 03-1070-050-16-1000

Moved by: Seconded: Action (RC): A C K M V W H

12. Move to authorize the School Business Administrator to submit the following project application and project documents to the State of New Jersey, Department of Education, Office of School Facilities, as recommended by the Chief School Administrator. This is an "other capital project" and we are not seeking any state funding.

Driveway Addition and Parking Lot Expansion – Luther Lee Emerson School Project # 03-1070-050-15-2000

Moved by: Seconded: Action (RC): A C K M V W H

# E. Support Services -Fiscal Management

1. Move to confirm the January 16 – 31, 2016 payroll in the amount of \$347,811.40

Moved by: Seconded: Action (RC): A C K M V W H

2. Move to confirm the February 1 – 15, 2016 payroll in the amount of \$362,682.67

Moved by: Seconded: Action (RC): A C K M V W H

3. Move to approve the January 2016 in-office checks and February 23, 2016 budget checks in the amount of \$380,215.68

Subtotal Per FundAmount11 General Current Fund Expense Funds\$ 304,526.6812 Capital Outlay67,329.0020 Special Revenue Funds8,360.00

Moved by: Seconded: Action (RC): A C K M V W H

4. Move to approve the following resolution:

# Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of January 31, 2016, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

# E. <u>Support Services – Fiscal Management (Continued)</u>

5. Move to approve the following resolution:

# Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of Janaury 31, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been overextended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded: Action (RC): A C K M V W H

6. Move to acknowledge receipt of December 31, 2015 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: Seconded: Action (RC): A C K M V W H

7. Move to confirm the following transfers for January 2016:

From	: Account	Amount
	11-120-100-101 Regular Instruction Salaries Gr 1-5	44,000
	11-130-100-101 Regular Instruction Salaries Gr 5-8	31,000
	11-190-100-340 Regular Instruction Purch Technical Services	7,400
	11-190-100-600 Regular Instruction General Supplies	10,000
	11-190-100-890 Regular Instruction Miscellaneous Expenditures	13,894
	11-000-221-104 Improvement of Instr Salaries Other Prof Staff	3,000
	·	\$ 109,294

To:	Account	Amount
	11-000-230-331 General Admin Legal Services	24,894
	11-000-230-334General Admin Architectural/Engineering	50,000
	11-000-240-610 School Admin Supplies & Materials	24,000
	11-401-100-110Co-curricular Other Salaries	7,400
	11-000-221-890 Improvement of Instruction Other Objects	3,000
	,	\$ 109 294

Moved by: Seconded: Action (RC): A C K M V W H

### F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 15, 2016 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

# F. Other (Continued)

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, March 22, 2016 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

		the pub	olic at a future date.	·	
			Moved by:	Seconded:	Action (v):
ΚII.	COMM	IITTEE REPORT	<u>TS</u>		
KIII.	<u>PUBLI</u>	C DISCUSSION			
	A.	Move to open t	he meeting to public discussion.		
			Moved by:	Seconded:	Action (v):
	В.	Move to close t	the meeting to public discussion.		
			Moved by:	Seconded:	Action (v):
KIV. KV.		BUSINESS JTIVE SESSION	J (AS NEEDED)		
ν.	<u> </u>		er the Executive Session to discu	ss personnel and/or legal matters	•
	В.		Moved by: the Executive Session and reento	Seconded: er the public session.	Action (v):
			Moved by:	Seconded:	Action (v):
KVI.	<u>ADJOL</u> A.	<i>JRNMENT</i> Move to adjour	n at P.M.  Moved by:	Seconded:	Action (v):
			woved by.	Seconded.	ACIIOII (V).

# DEMAREST BOARD OF EDUCATION

# ADDENDUM TO AGENDA – COW/REGULAR MEETING

February 23, 2016

6:30 P.M.

4. Move to app Third and Four Administrator.										
	Moved by: Action (RC):	Α	С	K	М	V	Seco W	nded: H		
5. Move to author the establishment Lee Emer	ment of a Langu	age L	earning	Disabi	ilities P	rograr	n for S	econd, Thir		
	Moved by: Action (RC):	Α	С	K	М	V	Seco W	onded: H		
6. Move to app 2016/2017 school September 2016	ol year. The tu	iition r	ate sha	all be	establi	shed a	at \$9,0	00 for the	10 month p	
	Moved by: Action (RC):	Α	С	K	М	V		onded: H		

8. Move to approve Rhoda Tillack, parent, as a volunteer for the String Ensemble for the remainder of the 2015/2016 school year, as recommended by the Chief School Administrator.

7. Move to authorize the Superintendent to submit an application to the Executive County Superintendent for the establishment of a Preschool Program for at County Road School, as recommended by the Chief

Seconded:

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Moved by: Seconded: Action (RC): A C K M V W H

#### D. Support Services – Board of Education (Continued)

Moved by:

Action (RC):

School Administrator.

XI.

В.

ACTIONS (Continued)

Add Resolutions No. 4-8

Instruction – Pupils/Programs (Continued)

Amend Resolution No. 6, to add additional times

6. Move to approve the request of BSM/St. Joseph's Enrichment to use Demarest Middle School field for soccer on Mondays, Wednesdays and Thursdays 4:00-7:30 p.m. and Saturdays 1:30-3:30 p.m. for the period of April 2 through June 13, 2016, at a rate of \$2,900 (\$25 per hour less credit carry-forward), as recommended by the Chief School Administrator.

Moved by:							Seconded.		
Action (RC):	Α	С	K	Μ	V	W	Н		

# D. Support Services - Board of Education (Continued)

Add Resolutions No. 13-14

13. Move to accept the settlement agreement OAL Docket No. EDS 16500-2015N, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): A C K M V W H

14. Move to approve the following resolution to continue membership in the Northeast Bergen County School Board Insurance Group, as recommended by the Chief School Administrator.

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Demarest has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Demarest does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and:

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.